

BYLAWS
Rossmoor Ballroom Dance Club
Established, August 21, 1967

ARTICLE I NAME

The name of this club shall be the Rossmoor Ballroom Dance Club.

ARTICLE II PURPOSE

The specific purpose of this club is to promote the art of ballroom dancing and to provide an opportunity for its members to practice and perfect the art of ballroom dancing.

ARTICLE III MEMBERSHIP

Section 1 Residents:

Except as provided for in Section 1A below, membership in the Club shall be restricted to couples (defined as a leader and follower of any gender), at least one of whom must be a resident of Rossmoor, and a single Rossmoor resident bringing a dance partner. Membership is renewed annually by payment of required dues.

Section 1-A Non-Residents:

Non-Residents of Rossmoor may be invited, as a couple or as a single bringing a dance partner, to join the Club. To qualify, the couple must be sponsored by a Resident Club member. Only 20% of the total membership can be Non-Resident members (GRF Rule). Each year non- Resident renewals will be based on availability of the 20% space with consideration to couples who are volunteers on the board and to those who frequently attend the dances.

Section 2 GRF Policy 302.0:

The Rules, Policies and Procedures of the Golden Rain Foundation of Walnut Creek, including the GRF Guest Policy, are hereby incorporated by reference into the rules for membership in the Club, and compliance therewith is expressly made a requirement for membership.

Section 3 Limitation of Membership

Membership shall be limited to as many couples (including singles bringing a dance partner) as the Board of Directors deems advisable to avoid overcrowding the facilities.

Section 4 Dues

Annual membership dues shall be set by the Board of Directors. Dues are payable on or before January 1st of each year. The Board of Directors shall set the member and guest admission fee, dues or other charges for club events.

ARTICLE IV MEETINGS

All regular dances (meetings) shall be on the third Saturday of the month at a beginning and ending time determined by the Board of Directors. The annual meeting for elections shall be held at the regular dance in November. At such meeting, the Officers and Board of Directors shall be elected.

ARTICLE V ORGANIZATION

Section 1 Board of Directors

There shall be a Board of Directors consisting of a minimum of seven (7) members. Each member shall have one vote.

The elected officers shall be: President, Vice President, Secretary, and Treasurer which constitute the Executive Board who must be active Club participants in compliance with the GRF-Approved Organization Policy 302.0. In addition, the elected officers may include one or more assistant officers who must also be active Club participants in compliance with the GRF-Approved Organizations Policy 302.0.

The Board of Directors shall consist of volunteers. The Executive Board and Chairs of Standing Committees are defined as the entire Board of Directors. The immediate past president may serve as an ex-officio member of the board.

Vacancies on the Board, other than Officers*, shall be replaced with an election by a majority vote of the remaining Board members and shall serve until a new election is held. *For a vacant Officer position, see "Election of Officers" section 2

Board members receive no compensation other than reasonable expenses incurred on behalf of the Club. The Board is responsible for the overall policy and direction of the Club and delegates the day-to-day operations of the Club to the President.

The Board of Directors shall manage the operations of the Club.

Section 2 Election of officers

The election shall be held at the November Meeting/Dance of each year and new officers shall take office at the January Meeting/Dance.

The vacancy of an office will be filled by appointment by the president with the approval of the Executive Board.

Sixty (60) days prior to the annual meeting the president shall request nominations and/or self-nominations from the membership.

At the Annual Meeting the President shall present the nominations for a slate of officers.

In the case of two or more nominations for an office the election shall be by secret written ballot; but if only one candidate per office is nominated the election may be held by acclamation.

Section 3 Board Meetings

The Board of Directors shall meet quarterly at a time and place to be specified by the Board. A quorum of the Board of Directors shall consist of a minimum of fifty-one percent (51%) of the members.

Section 4 Replacement

In the event, that a member of the Board of Directors is unable to complete his elected term of office, the Board of Directors shall select a replacement.

ARTICLE VI DUTIES OF OFFICERS

Section 1 President

The President shall be the Chief Executive Officer. He/she shall preside at all meetings of the members and of the Board of Directors. He/she shall have general supervision of the affairs of the Club, as authorized by the Board of Directors; shall make reports to the Directors and members and perform such other duties as are incidental to his/her office, or property required of him/ her by the Board of Directors.

Section 2 Vice President

The Vice President shall, in the absence of the President, exercise all the functions ordinarily exercised by the President or as required by the Board of Director

Section 3 Secretary

The Secretary shall record all minutes of all meetings of the Board of Directors and all minutes of all Club meetings; shall handle all correspondence and perform all duties incidental to the Office of Secretary.

Section 4 Treasurer

The Treasurer shall keep a correct amount of all receipts and disbursements; shall have responsibility for all Club funds and shall be responsible for keeping full and accurate accounts thereof in books belonging to the Club; shall report to the Club at each Board meeting and perform all duties incidental to the Office of Treasurer.

Section 5 Expenditures

The Board of Directors shall approve all expenditures of Club monies. The Treasurer, the President or the Vice President may sign Club checks.

ARTICLE VII COMMITTEES

The President and/or Board of Directors shall select from the Board or membership person/or persons responsible for the following committees to assist in the operations of the Club. Such committees may include, but are not limited to:

- Membership
- Publicity
- Communication
- Bands-Music
- Webmaster
- Dance Evening organization

In addition, the President may appoint ad hoc committees when and if needed and dissolve such committees at his or her discretion.

ARTICLE VIII AMENDMENTS

Bylaws may be adopted, amended, or repealed by a two-thirds (2/3) vote of the members present as prescribed by ARTICLE IV herein.